

BOARD OF TRUSTEES  
**Regular Meeting Minutes**  
September 23, 2024

**Presiding Chairperson:** Harlan Holste, Chairman

**Secretary:** Rosalie Ross

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**Attendance:**

***Board Members present:***

Harlan Holste, Chairman  
Roger Philpott  
Cedric Green  
Rosalie Ross, Secretary  
Mike Braxmeyer, Treasurer

***Members absent:***

Matt Wolters, Vice Chairman  
Mike Mulligan  
Dan Fields  
Phil Studer

***Guests:***

Karen Fiken – candidate for RCHC board

***Administrative Team Staff Present:***

Gina Eastin, Regional Analyst  
Bethany Marintzer, Controller  
Heather Prideaux, Regional CFO  
Ryan Marvin, Support Services Director  
Tina Whisnant, Risk Manager  
Allison Mulch, CCO  
Amie Powell, Chief Operations Officer  
Dawn Stasser, Quality Manager – via Teams  
Travis Daise, MD  
Gail Shepherd, HR Director  
Jeanette Filpi, Interim CEO  
Stephanie Klinge, Clinical Coordinator – via Teams

***RCHC Staff Present:***

Bre McEwen, Executive Assistant

***Community Members Present:***

### **Call to Order:**

- Board Chairman, Harlan Holste, called the meeting to order at 5:34 p.m.
- Recognition of Special Guests and Announcements: Karen Fiken.
- Mr. Studer moved, and Ms. Ross seconded to approve the agenda with discussed additions. Motion carried 5-0.

### **Public Comment:**

- Harlan Holste asked if there were any public comment: None.

### **Consent Agenda:**

- Minutes from the August 26, 2024, regular meeting presented for approval.
  - Recommended changes: Under Interim CEO Report: removal of the ‘motion carried’ for the ‘Motion to up this amount to \$10,000...’.
- Minutes from the State Budget Hearing on August 26, 2024, presented for approval.
- Reminder of the next regular scheduled board meeting date of Monday, October 28, 2024, at 5:30 pm.
- Ms. Ross moved, and Mr. Philpott seconded to approve the Consent Agenda with the recommended changes to the regular meeting minutes on August 26, 2024. Motion carried 5-0.

### **Presentation**

- None.

### **Board Committee**

- Finance Committee: Per Mr. Braxmeyer: good to see a positive net income for the month.
- By-Laws Committee:
- Building Committee: Ryan Marvin reached out to Sandra Ring last week for an update. Still in our 30-day window, which is this coming Wednesday. Will bring an update next month.
- Mill – Levy Committee: This will be disbanded with the passing of the mill levy.

### **SLT Department Updates**

- COO/Clinics – Amie Powell, COO
  - Rehab – Inpatient and outpatient numbers are all trending upwards.
  - Clinics – Trending upwards as well. Julie Juenemann, APRN, started this month. Reached out to Docs Who Care for 2025 coverage with Dr. Williams. Still waiting to hear back as Dr. Williams is out of the country. Shayla Orten, LMSW, has started EAP visits. These are visits for employees of RCHC and are not billable. Contract signed last week with the school for Shayla to start going there up to 3 hours a week depending on their needs. Still to finalize details then move forward. Specialty clinic volumes continue to increase.
- CCO – Allison Mulch, CCO
  - Radiology – Continues to stay either flat or above the last year. Hoping for MRI numbers to increase next month.
  - Lab – Trending flat still.
  - Swing bed – Numbers rising. Case management has been very helpful to get patients back home for care.
  - Surgery – Dr. Frankum holds consistently with his numbers.
  - Wound care is covered by Teresa Gallegos, RN, an employed nurse.
- HRD – Gail Shepherd, Human Resources Director
  - Turnover at 2.9%, which is very low compared to across the state numbers. Gail reviewed the list of open positions for the hospital. Pulse survey was sent out on September 16<sup>th</sup>. Hoping to share results with the board in 60-90 days. Will start quarterly pension meetings with our representative.
- SSD- Ryan Marvin, Support Services Director
  - CT injector project has been in the works for a while now. Working with BD Construction as they’ve been working on other projects in town and saved RCHC some money. Prairie Plaza

siding is completed now. Working on gutters next. Apparel website is up and running as of today. Employees are able to view on their own and keep the RCHC logo consistent.

- Question regarding who 'Reach' is. Reach Solutions is the 3<sup>rd</sup> party IT vendor for RCHC.

### **Marketing**

- Jeanette Filpi gave the marketing update. Facebook is most utilized social media at the moment. Swing bed posts have proved to be successful. Will continue to have those out there. Foundation updates: Mill levy passed with a 732 yes and 351 no. Golf tournament will very well. Had 17 teams this year. Roughly \$18,800 in sponsorships. Have secured grants for the x-ray room upgrade. Will be pushing more education on Medicare vs Medicare Advantage plans. Year-end-giving campaign to start in November.

### **Financials**

- Days liquid cash on hand: 289
- Heather Prideaux presented the August 2024 financials with comparison to August 2023. Net income for the month just above \$66,000. Up 14% from budget on gross patient revenue. Incentive revenue comes from Vitalize incentive payments. Highlighted surgery department for being up 10% in the department stats.
- Average Daily Expense: \$27,376.55 for the month of August.
- Review of statistics
- Heather presented a 6-year trend on days cash on hand vs daily expense. Days Cash on Hand keeps steady with staying above daily expenses. There is exceptional progress since 2017.

### **Medical Executive Report**

- The Medical Executive Committee Report was presented by Travis Daise, MD. Also included were the September policies and procedures / QAPI meeting minutes. Approved 56 procedures. 340B program will be audited soon. Stephanie, contract pharmacist, is helping prepare for this. RCHC ranked #5 in stroke survival. This is a large contribute to the SLY providers and ER staff. Physician recruitment has been placed on hold. Will work on building Julie's practice in the meantime. Physician recruitment to pick back up after a CEO recruitment.
- The Committee recommends mentioned providers for approval. Motion to approve Medical Executive Committee Report with procedures by Mr. Green and Ms. Ross seconded. Motion carried 5-0.

### **Common Spirit Report**

- None.

### **Administrative Reports:**

- Allison Mulch, CCO, submitted a quote for a new endoscopy for \$23,820.00. There is currently only 1 in the department and limits the number of procedures able to be done in the day. The turnaround time will allow for almost double about of patients in a day. This was on the capital items list for the 4<sup>th</sup> quarter. Asking to move up the purchase to current. Motion to approve the endoscopy quote as submitted by Mr. Philpott, seconded by Ms. Ross. Motion carried 5-0.

### **Interim CEO Report:**

- Jeanette Filpi gave an update on CEO recruitment. Posting is out there with a few responses already. CEO Committee will start going through these to narrow them down. Committee is Harlan House, Matt Wolters, Terry Nash, Patty Eckhart and optionally Travis Daise.
- Anchor Consulting is still working on initial interviews with senior staff. Only a couple more to go then should have a report back.
- Update on the request to increase the purchasing agreement. This would require an addendum to the original agreement. This was sent to Common Spirit legal. They are contemplating needing a whole new agreement with the update to Common Spirit.
- Jeanette had a nice meeting with the nursing home here in town. Opportunities for collaboration in the future. Julie Juenemann, APRN, will become the primary provider over there.
- Shayla Orten, LMSW, will start going to the school roughly 3 hours each week. There is a contract set up for the school to essentially 'rent' her time from the hospital and let her see as many patients as necessary in that time.

- Working on a new board governance manual. Last one put together was in 2015. Should be read by the next board meeting.
- Questions: Will Julie be part of the rotating providers being here 4 day on 8 days off? No, Julie Juenemann, APRN, is a full-time provider who will be in the clinic 4 days a week with an administration day.

**Chairperson Report:**

- None.

**Other New Business:**

- None.

**Executive Session**

- None.

**Adjournment:**

- There being no further business to come before the board, the meeting adjourned at 6:19pm

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Rosalie Ross, Secretary

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Bre McEwen, Recording Secretary